



## MINUTES

### AIA 2020 Annual General Meeting

April 29, 2020  
Webcast

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#### CHAIR'S REMARKS

AIA President, JF Champagne thanked and welcomed everyone to AIA Canada's 78<sup>th</sup> Annual General Meeting. With the recent developments surrounding COVID-19 the AIA Board of Directors decided, on April 3, 2020, to move the AIA annual AGM to a virtual format for the first time. Changes to the bylaws were made to section 3.08 on Personal Participation to Annual Meeting to allow for such a virtual AGM.

He then proceeded to providing the members entitled to vote with the voting instructions to ensure proper voting through the webcast link, and everyone present with other technical instructions. He recommended the best browser to use to watch the webcast and encouraged members to interact with the speakers and ask questions during the AGM using a text box within the webcast.

Finally, in keeping with AIA tradition, the AGM opened with the national anthem from a group of people from Newfoundland and Labrador who came together in a virtual choir to sing O Canada.

The quorum requirement is 30 voting members. Each member company represents one vote and only the main contact or his/her delegate may vote. With the number of companies represented in the webcast, JF Champagne invited Jason Best, AIA Chairman of the Board of Directors and Senior Vice President of Sales, Canada at Uni-Select to call the AGM to order.

Jason Best, on behalf of the Board of Directors, started by commending JF for his proactive approach that he has exemplified since the beginning of the pandemic by immediately ensuring all AIA Staff were properly set up to work from home and by demonstrating his leadership via the many endeavors he has led to ensure that the membership and the overall aftermarket community is informed and up to speed with current changes that affect their businesses.

#### APPROVAL OF AGENDA FOR THE 2020 ANNUAL GENERAL MEETING

Moved by Jason Best  
Seconded by Steve Ellis

*“That the agenda for the 2020 Annual General Meeting of the Automotive Industries Association of Canada be approved as circulated.”*

CARRIED

**APPROVAL OF MINUTES FROM THE 2019 ANNUAL GENERAL MEETING**

Moved by Jason Best  
Seconded by Dave Illes

*“That the minutes of the May 8, 2019 Annual General Meeting be approved by the membership.”*

CARRIED

**REPORT ON AIA ACTIVITIES & AGM - BYLAWS AMENDMENT**

Jean-Francois Champagne reported on the activities of the 2019 Board of Directors. He reported that 2019 was a very productive year for the Association on key files related to ensuring access to vehicle data for the aftermarket and Workforce Development and Training. He spoke on AIA’s engagement at both federal and provincial levels on related issues, AIA staying in touch with members, our programs and our sponsors.

Upon conclusion of his report, JF Champagne asked for a motion to endorse the amendment of section 3.08 of the bylaws voted by the Board on April 3, 2020 which required member approval.

Moved by JF Champagne  
Seconded by Steve Gushie

*“That the amendment of section 3.08 of the AIA bylaws be endorsed by the membership as voted by the AIA Board of Directors.”*

**REPORT ON THE 2019 AUDITED FINANCIAL STATEMENTS**

Jason Best, on behalf of the AIA Audit & Finance Committee, reported to the membership on the 2019 Audited Financial Statements.

Jason presented the report and thanked the members of the Audit and Finance Committee for their efforts and professional oversight of the Association’s Finances.

Moved by Jason Best  
Seconded by Malcolm Sissmore

*“ That the 2018 Audited Statements be approved as presented.”*

CARRIED

## APPOINTMENT OF AUDITORS

Moved by Jason Best  
Seconded by Nathaniel Willsie

*“That AIA appoint BDO Canada as the Auditors for 2020.”*

CARRIED

## NOMINATING COMMITTEE REPORT

Brent Hesje, CEO of Fountain Tire and AIA Past Chairman is also the Chair of the 2020 Nominating Committee. He presented the Nominating Committee report to the members.

Brent recognized fellow committee members: Tony Canade from Assured Automotive, Dave Fifield from Wakefield Canada Inc. and JF Champagne, AIA Canada’s President who was present in a non-voting role. Brent spoke of the application process leading to the nominations of Directors to the AIA Board. He motioned for four new directors to be appointed to the Board and one Director to return on the Board for another three-year term.

Moved by Brent Hesje  
Seconded by Michael Rutherford

*“That Steve Leal from Fix Network World - returning as Director for the next 3 years, Ryan Bruno from CSN Collision Centres, Bruno Leclair from Unimax Ltd / Point S Canada, Shannon Spano from Wakefield Canada Inc. and Bill Hay from Bestbuy Distributors Ltd., be appointed as a directors serving until the Spring 2023 AGM.”*

As this concluded the formal votes for the 2019 Annual General Meeting, Brent thanked all of the Directors of the 2019-2020 Board of Directors and his colleagues on the Executive Committee. He then congratulated the new Directors of the 2020-2021 Board of Directors.

## OUTGOING CHAIR’S ADDRESS

Jason Best addressed the members as the outgoing Chair.

Jean-Francois Champagne thanked Jason Best for his leadership over the past year.

## ADOURNMENT

There being no further discussion, AIA Chairman, Jason Best, adjourned the AIA 78th Annual General Meeting.

JF Champagne called upon Brent Hesje to act as our MC for the second portion of the meeting, to acknowledge the Associations leaders and announce the 2020 Young Leader of the Year Award. He also announced that the newly elected Board would take this time to virtually elect its Officers who will form the new AIA Executive including the AIA Chair.

Brent Hesje announced the 2020 Young Leader of the Year Award winner: to Derek Suen, from Dorman Products, Inc. Brent Hesje introduced and invited Derek Suen to address the membership in recognition of the award.

Following Derek Suen's address, the Board returned to join the meeting after electing the new Executive Committee. Brent Hesje presented the Executive Committee of AIA for 2020-2021.

They are:

Immediate Past Chair: Jason Best from Uni-Select Inc.

Vice Chair: Bob Jaworski from Auto Electric Service

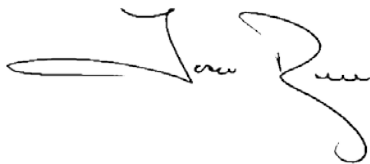
New Chair: Susan Hitchon from Automotive Aftermarket E-Learning Centre Ltd

Brent finally congratulated AIA Chairman of the Board, Mrs. Susan Hitchon and invited her to say a few words in her capacity as Chairman of the 2020-2021 AIA Board of Directors.

### **INCOMING CHAIR'S ADDRESS**

Susan Hitchon addressed the members as the incoming Chairman.

JF Champagne thanked her for the thoughtful words and also gave special thanks to current and past members of the Board, AIA volunteers on Division Councils, committees and Community of Practice, before thanking all AIA members and guests, who participated in this first virtual Annual meeting of AIA, asking them to stay safe.

A handwritten signature in black ink, appearing to read "Jason Best". The signature is fluid and cursive, with a long horizontal stroke at the beginning and a large, looping flourish at the end.

Jason Best  
AIA Chairman

*Note: Unless otherwise stated, all motions were duly moved, seconded and carried.*