

**RE: COVID-19 Essential Business Designation**

Dear Officer or Official,

The aftermarket industry provides the public and organizations, including those that deliver emergency services and transport goods and people, with essential vehicle servicing. This ensures the continued provision and delivery of already designated essential services, including fire and paramedic services, and the mobility of essential services workers.

In the Province of New Brunswick, the Declaration of the State of Emergency and Mandatory Order – Renewed and Revised Mandatory Order COVID-19, designates essential and non-essential workplaces:

<https://www2.gnb.ca/content/dam/gnb/Corporate/pdf/EmergencyUrgence19.pdf>

The Declaration of the State of Emergency and Mandatory Order – Renewed and Revised Mandatory Order COVID-19 states the following:

- **Para. 3.** All retail sales and similar public facing business operations are prohibited from admitting patrons, except: stores whose goods for sale are predominately food, medication, fuel, office equipment and supplies, hardware, construction supplies, or vehicle parts; providers of repair and services for vehicles, information technology or telecommunications technology.

This letter acknowledges that the business is abiding by public health guidelines related to the operation of businesses during the COVID-19 pandemic.

Please feel free to contact the undersigned for any questions relating to this workplace.

Employee \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

Contact \_\_\_\_\_

Phone \_\_\_\_\_