

RE: COVID-19 Essential Business Designation

Dear Officer or Official,

The aftermarket industry provides the public and organizations, including those that deliver emergency services and transport goods and people, with essential vehicle servicing. This ensures the continued provision and delivery of already designated essential services, including fire and paramedic services, and the mobility of essential services workers.

In the province of Ontario, the list of essential workplaces can be found here: <https://www.ontario.ca/page/list-essential-workplaces#section-2>

The list of essential workplaces includes:

Supply chains

1. Businesses that supply other essential businesses or essential services within Ontario, or that supply businesses or services that have been declared essential in a jurisdiction outside of Ontario, with the support, products, supplies, systems, or services, including processing, packaging, warehousing, distribution, delivery, and maintenance necessary to operate.

Services

- 4. Gas stations and other fuel suppliers.
- 7. Vehicle and equipment repair and essential maintenance and vehicle and equipment rental services.

Services to the public that are restricted to alternative methods of sale

- 15. Stores that sell any of the following items and provide them to the customer only through an alternative method of sale such as curb side pick-up or delivery, except in exceptional circumstances:
 - ii. Vehicle parts and supplies.

This letter acknowledges that the business is abiding by public health guidelines related to the operation of businesses during the COVID-19 pandemic.

Please feel free to contact the undersigned for any questions relating to this workplace.

Employee _____

Company _____

Address _____

Contact _____

Phone _____