

**RE: COVID-19 Essential Business Designation**

Dear Officer or Official,

The aftermarket industry provides the public and organizations, including those that deliver emergency services and transport goods and people, with essential vehicle servicing. This ensures the continued provision and delivery of already designated essential services, including fire and paramedic services, and the mobility of essential services workers.

In the Province of Prince Edward Island (P.E.I.), the Chief Public Health Officer ordered the closure of non-essential businesses on March 18, 2020.

The list of businesses ordered close can be found here:

<https://www.princeedwardisland.ca/en/information/health-and-wellness/closures-due-to-covid-19>

Businesses in the aftermarket supply chain are not included in the list of non-essential businesses.

This letter acknowledges that the business is abiding by public health guidelines related to the operation of businesses during the COVID-19 pandemic.

Please feel free to contact the undersigned for any questions relating to this workplace.

Employee \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

Contact \_\_\_\_\_

Phone \_\_\_\_\_