



AIA Canada

Competition Compliance Statement

Abbreviated statement to be read at beginning of all AIA Canada Meetings

AIA Canada and its members take seriously their obligations under the Competition Act and AIA Canada's Competition Compliance Policy. Bringing competitors together may allow trade associations to be used, directly or indirectly, to facilitate illegal agreements to restrain competition.

AIA Canada and its members must avoid discussing commercially sensitive topics in accordance with AIA Canada's policy and otherwise becoming involved in any communications or agreements that might give rise to concerns under the Competition Act.

If any participant is unsure as to whether a topic is prohibited, further discussion of that topic will be immediately terminated and should be promptly reported to AIA Canada's Competition Compliance Officer.

All participants to this meeting received and read the full Competition Compliance Statement.

Full Competition Compliance Statement

The Automotive Industries Association of Canada ("AIA Canada") and its members take seriously their obligations under Canada's Competition Act and AIA Canada's Competition Compliance Policy.

While most of the functions and activities of trade associations do not raise competition law issues, bringing competitors together may allow trade associations to be used, directly or indirectly, to facilitate illegal agreements to restrain competition. In view of these potential risks, AIA Canada and its members must avoid discussing commercially sensitive topics in accordance with AIA Canada's policy and otherwise becoming involved in any communications or agreements that might give rise to concerns under the Competition Act.

Additionally, this meeting is being conducted in accordance with the process guidelines set out in AIA Canada's Competition Compliance Policy.

This statement is provided as part of AIA Canada's ongoing commitment to legal and ethical behavior including, in this specific instance, compliance with Canadian competition law. Any questions or concerns regarding specific issues should be raised with AIA President, AIA Canada's competition



Compliance Officer.

Topics to Be Avoided at AIA Canada Meetings

- It is unlawful to enter into agreements (whether oral or in writing, formal or informal) to fix prices, allocate markets or reduce output, or which otherwise substantially lessen or prevent competition in a market. To prevent such agreements from occurring, staff and members shall refrain from exchanging information during any AIA Canada meetings on the following topics:
 - Pricing, including pricing strategies, discounts, and credit terms;
 - Costs of production, services, and distribution, output costing, and methods of computing costs;
 - Markets and customers, including market shares, territories, customer issues and identities and issues with competitors, including competitors who are not AIA Canada members;
 - Discussions that may have the purpose or effect of excluding competitors, suppliers, or customers and/or allocating customers;
 - Business strategies and plans;
 - Calls for bids or tenders; and
 - Any other topics which could impact or influence competition in the marketplace.
- The above also applies to informal discussions between members prior to or following formal meetings, no matter where such discussions take place.

Procedures for AIA Canada Meetings

AIA Canada will utilize the following safeguards in conducting meetings whether they be remote or in person:

- An AIA Canada representative should be present, but if unable to attend, the chair or designated chair of any meeting must ensure competition law compliance;
- The competition law compliance statement shall be read at the beginning of every meeting;
- The meeting must have a legitimate purpose;
- A written agenda shall be circulated in advance of the meeting;
- Discussion at the meeting should not generally deviate beyond the scope of the agenda;
- Written minutes should be taken at the meeting and circulated to all participants; and

If any of the prohibited topics outlined above arises at a meeting, or if any participant is unsure as to whether a topic is prohibited, further discussion of that topic will be immediately terminated pending consultation with legal counsel. In the event that a prohibited topic may have been discussed, the incident should be promptly reported to AIA Canada's Competition Compliance Officer.